



Schedule  
Contract GS-35F-096GA

**SMALL BUSINESS ENTERPRISE**

**COOP  
PURCH**

Cooperative Purchasing Program

**GENERAL SERVICES ADMINISTRATION  
AUTHORIZED FEDERAL SUPPLY SERVICE INFORMATION TECHNOLOGY  
SCHEDULE PRICELIST  
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT,  
SOFTWARE AND SERVICES  
SPECIFIC TO  
HEALTH INFORMATION TECHNOLOGY SERVICES**

**SIN 132-56 – HEALTH INFORMATION TECHNOLOGY SERVICES  
(SUBJECT TO COOPERATIVE PURCHASING)**

Note 1: All non-professional labor categories must be incidental to, and used solely to support Health IT services, and cannot be purchased separately.

Note 2: Offerors and ordering activities are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performed by the publisher or manufacturer or one of their authorized agents.

**Healthcare IT Leaders, LLC**

925 North Point Parkway, Suite 425

Alpharetta, Georgia 30005

Phone: 877-811-8455

Fax: 678-666-5560

Website: [www.healthcareitleaders.com](http://www.healthcareitleaders.com)

**Contract Number: GS-35F-096GA**

**Period Covered by Contract: 11/30/2016 – 11/29/2021**

**Business Size: SMALL BUSINESS**

**Duns Number: 032530281**

General Services Administration  
Federal Supply Service

Pricelist current date: 12/02/2016

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).

**INFORMATION FOR ORDERING ACTIVITIES  
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

**SPECIAL NOTICE TO AGENCIES: SMALL BUSINESS PARTICIPATION**

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage! on-line shopping service ([www.fss.gsa.gov](http://www.fss.gsa.gov)). The catalogs/pricelists, GSA Advantage! and the Federal Supply Service Home Page ([www.fss.gsa.gov](http://www.fss.gsa.gov)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

**GSA AWARDED TERMS AND CONDITIONS  
HEALTHCARE IT LEADERS, LLC**

**1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs):**

SIN 132-56: Health Information Technology Services

**1b. IDENTIFICATION OF THE LOWEST PRICED MODEL NUMBER AND LOWEST UNIT PRICE FOR THAT MODEL FOR EACH SPECIAL ITEM NUMBER AWARDED IN THE CONTRACT:**

Please see the pricelist below for details.

**1c. IF THE CONTRACTOR IS PROPOSING HOURLY RATES, A DESCRIPTION OF ALL CORRESPONDING COMMERCIAL JOB TITLES, EXPERIENCE, FUNCTIONAL RESPONSIBILITY AND EDUCATION FOR THOSE TYPES OF EMPLOYEES OR SUBCONTRACTORS WHO WILL PERFORM SERVICES SHALL BE PROVIDED. IF HOURLY RATES ARE NOT APPLICABLE, INDICATE NOT APPLICABLE FOR THIS ITEM:**

Please see the labor category descriptions and pricing on pages 8-15.

**2. MAXIMUM ORDER\*: \$500,000**

\*If the "best value" selection places your order over this Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement; (2) offer the lowest price available under this contract; or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the Schedule contract in accordance with FAR 8.404

**3. MINIMUM ORDER: \$100.00**

**4. GEOGRAPHIC COVERAGE:**

The minimum acceptable geographic scope of contract is the 48 contiguous states and the District of Columbia. Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

The Geographic Scope of Contract will be domestic and overseas delivery.

The Geographic Scope of Contract will be overseas delivery only.

The Geographic Scope of Contract will be domestic delivery only. The geographic scope of the contract is the 48 contiguous states and the District of Columbia, Alaska, Hawaii, and the Commonwealth of Puerto Rico.

5. **POINT(S) OF PRODUCTION:**  
925 North Point Parkway, Ste 425, Alpharetta, Georgia 30005

6. **DISCOUNT FROM LIST PRICES:**

Prices shown are NET Prices as listed on page 15

7. **QUANTITY DISCOUNT(S):** Quantity Volume Discount Terms – 0% for orders \$0-\$500,000; 1% for orders \$500,001-\$1,000,000; 2% for orders \$1,000,000+ on an annual basis.

8. **PROMPT PAYMENT TERMS: 0%, Net 30 Days**

9a. **Government purchase cards are accepted at or below the micro-purchase threshold**

9b. **Government purchase cards are not accepted above the micro-purchase threshold**

10. **FOREIGN ITEMS: None.**

11a. **TIME OF DELIVERY: To be negotiated at the task order level**

11b. **EXPEDITED DELIVERY: To be negotiated at the task order level**

11c. **OVERNIGHT AND 2-DAY DELIVERY: To be negotiated at the task order level**

11d. **URGENT REQUIREMENTS: Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery**

12. **FOB POINT: Destination**

13a. **ORDERING ADDRESS:**

Healthcare IT Leaders, LLC  
925 North Point Parkway, Suite 425  
Alpharetta, Georgia 30005  
Phone: 877-811-8455  
Fax: 678-666-5560

13b. **ORDERING PROCEDURES: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in FAR 8.405-3**

14. **PAYMENT ADDRESS:**

Healthcare IT Leaders, LLC  
925 North Point Parkway, Suite 425  
Alpharetta, Georgia 30005  
Phone: 877-811-8455  
Fax: 678-666-5560

15. **WARRANTY PROVISION: 2 week warranty on replacement of personnel.**

16. **EXPORT PACKING CHARGES: N/A**

- 17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:**  
Accepted at and below the micro-purchase threshold
- 18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (if applicable).**  
N/A
- 19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A
- 20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A
- 20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A
- 21. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A
- 22. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A
- 23. **PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A
- 24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** N/A
- 24b. **Section 508 Compliance:** To be negotiated at the task order level
- 25. **DUNS NUMBER:** 032530281
- 26. **NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:** Active as noted below:

Healthcare IT Leaders, LLC	925 N Point Pkwy Ste 425
DUNS: 032530281 CAGE Code: 6VC28	Alpharetta, GA, 30005-5200 ,
Status: Active	UNITED STATES
Expiration Date: 11/03/2017	
Purpose of Registration: All Awards	

Entity Overview

**TERMS AND CONDITIONS APPLICABLE TO  
HEALTH INFORMATION TECHNOLOGY (IT) SERVICES  
(SPECIAL ITEM NUMBER 132-56)**

Vendor suitability for offering services through the new Health IT SIN must be in accordance with the following laws and standards when applicable to the specific task orders, including but not limited to:

- Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH)
- The Health Insurance Portability and Accountability Act of 1996 (HIPAA)
- National Institute of Standards and Technology (NIST) Federal Information Processing Standards (FIPS) and Special Publications
- Federal Information Security Management Act (FISMA) of 2002

**1. SCOPE**

- a. The labor categories, prices, terms and conditions stated under Special Item Number 132-56 Health Information Technology Services apply exclusively to Health IT Services within the scope of this Information Technology Schedule.
- b. This SIN is limited to Health IT Services only. Software and hardware products are out of scope. Hardware and software can be acquired through different Special Item Numbers on IT Schedule 70 (e.g. 132-32, 132-33, 132-8).
- c. This SIN provides ordering activities with access to Health IT services.
- d. Health IT Services provided under this SIN shall comply with all Healthcare certifications and industry standards as applicable at the task order level.
- e. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. ORDER**

- a. Agencies may use written orders, Electronic Data Interchange (EDI) orders, Blanket Purchase Agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

**3. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity. All Contracts will be fully funded.

- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of Health IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts. All travel will be agreed upon with the client prior to the Contractor's travel.

#### **4. INSPECTION OF SERVICES**

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS -COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I - OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

#### **5. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data - General, may apply.

#### **6. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Health IT Services.

#### **7. INDEPENDENT CONTRACTOR**

All Health IT Services performed by the Contractor under the terms of this contract shall be as an Independent Contractor, and not as an agent or employee of the ordering activity.

#### **8. ORGANIZATIONAL CONFLICTS OF INTEREST**

a. Definitions.  
"Contractor" means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

"Contractor and its affiliates" and "Contractor or its affiliates" refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An "Organizational conflict of interest" exists when the nature of the work to be performed under a



proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **9. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for Health IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **10. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

## **11. INCIDENTAL SUPPORT COSTS**

Incidental support costs are not considered part of the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

## **12. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

## **13. DESCRIPTION OF HEALTH IT SERVICES AND PRICING**

- a. The Contractor shall provide a description of each type of Health IT Service offered under Special Item Numbers 132-56 Health IT Services and it should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all Health IT Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

**Schedule # 70– Information Technology, Software & Services Solicitation FCIS-JB-980001B (Refresh # 41)  
Pricelist Current Date: 12/02/2016**



**EXAMPLE:** Commercial Job Title: Health IT Subject Matter

Expert Minimum Experience: Ten (10) years.

Functional Responsibilities: Significant information technology consulting and clinical information system strategy and implementation experience. Experienced in client engagements representing a wide array of activities, related to professional information technology projects, in a healthcare/clinical environment, including strategic planning related to information technology systems and/or software, governance, process design/ redesign, clinical content development, and communications and training strategies for information technology solutions.

Minimum Education: Medical Doctor or Doctor of Osteopathic Medicine.

**DESCRIPTION OF HEALTHCARE IT SERVICES AND PRICING**

Healthcare IT Leaders offers our customers dedicated professionals with a broad range of experience and a wide range of Health IT Services to include connected health, electronic health records, health information exchanges, health analytics, personal health information management, innovative Health IT solutions, health informatics, emerging Health IT research, and other Health IT services.

Healthcare IT Leaders has developed our GSA Schedule pricelist to reflect our core services provided to existing commercial and government customers. We provide a description of each type of IT Service offered under Special Item Numbers 132-56. These IT Services are presented in the same manner as Healthcare IT Leaders offers these services to our commercial and other Government customers.

Healthcare IT Leaders has the corporate capabilities and Government experience to be a strong industry partner. Our past performance with the Commercial Healthcare, Federal Healthcare, and State and Local Healthcare organizations clearly demonstrates our ability to produce outstanding technical results, and help our clients realize substantial business and financial benefits. Most importantly, our proven customer first focus and uncompromising integrity enable us to forge the most mutually beneficial partnership possible -- a partnership based on trust earned by outstanding accomplishments.

GSA Schedule Contract GS-35F-096GA Healthcare IT Leaders, LLC Labor Category Descriptions of Health IT Service offered Special Item Numbers 132-56 Health IT Services					
Labor Category Code	Special Item Number	Proposed Health IT Labor Category	Minimum/General Experience and Years of Experience	Functionality Responsibility (Summary)	Educational Responsibility
PMC	132-56	Project Manager (Certified)	Minimum years of experience for performance of this service are 5 years of which a minimum of 5 years is specialty related.	Typically oversee all aspects of the Health IT project, leading a team on or a significant segment of large and complex projects such as enterprise Electronic Health Records implementation. Analyze new and complex project-related problems and create innovative solutions that normally involve the schedule, technology, methodology, tools, solution components, and financial management of the project.	Minimum educational requirement is a Bachelor's degree. Alternative work related experience, Military duty or training and/or specialized or higher education may be substituted. PMI PMP or equivalent certification required. Certification within specific Healthcare IT COTS products desired.

GSA Schedule Contract GS-35F-096GA Healthcare IT Leaders, LLC Labor Category Descriptions of Health IT Service offered Special Item Numbers 132-56 Health IT Services					
AC	132-56	Application Coordinator	Minimum years of experience for performance of this service are 6-8 years of which a minimum of 3 years is specialty related.	Leads the strategic direction of technical solutions in the context of the current/future business requirements as well as the project Health IT environment. Responsible for delivery of project milestones with continual communication to management about issues and potential risks. Creates and maintains SOPs for all data processing and loading activities including coordination with the research entities dictionary coding schemas.	Minimum educational requirement is a Bachelor's degree. Alternative work related experience, Military duty or training and/or specialized or higher education may be substituted.
HITPM	132-56	Healthcare IT Technical Project Manager	Minimum of 5 years of experience with the relevant COTS products	Provides expert advice and guidance in the selection of technologies, vendors, and integration schemes. Continually seeks opportunities to increase end-user satisfaction and improve system efficiency. Develops functional specifications based on end-user requirements. Communicates specifications to the Software Teams and develops project plans for the development, testing and implementation of the specifications. Develops, perform and document functional testing of application features as part of the development processes. Provides expert advice and guidance in the selection of technologies, vendors, and integration schemes.	Minimum educational requirement is a Bachelor's degree. Alternative work related experience, Military duty or training and/or specialized or higher education may be substituted or Certified within a Specific Software module or specialty
HITTIA	132-56	Healthcare IT Technical Integration Analyst	Minimum years of experience for performance of this service is 6-8 years of which a minimum of 3 years is specialty related.	Provides technical solutions in the context of the current/future business requirements as well as the project Health IT environment. Responsible for delivery of project milestones with continual communication to management about issues and potential risks. Applies process improvement and reengineering methodologies and principles to conduct process modernization projects. Develops activity and data modeling and modern business methods. Identifies best practices, and creates and assesses performance measurements. Provides group facilitation, interviewing, training, and provides additional forms of knowledge transfer. Constructs sound, logical business improvement opportunities consistent with corporate Information Management guiding principles, cost savings, and system architecture objectives. Provides daily supervision and direction to support staff.	Minimum educational requirement is a Bachelor's degree. Alternative work related experience, Military duty or training and/or specialized or higher education may be substituted.

**GSA Schedule Contract GS-35F-096GA  
 Healthcare IT Leaders, LLC  
 Labor Category Descriptions of Health IT Service offered  
 Special Item Numbers 132-56 Health IT Services**

DBA	132-56	Database Analyst	Minimum years of experience for performance of this service are 6-8 years of which a minimum of 3 years is specialty related.	Ensures the security and integrity of databases and report writing solutions with Healthcare IT environments. Implements data models and database designs and queries, and data access and table maintenance codes. Resolves complicated database performance and capacity issues, replication and other distributed data issues. Performs audits for database quality and health. Monitors Information Systems Customer Support system for assigned tasks and functions. Performs a variety of database related tasks. Implement, and maintains database systems servicing clinical and administrative Electronic Health Record (EHR) functions.	Minimum educational requirement is a Bachelor's degree. Alternative work related experience, Military duty or training and/or specialized or higher education may be substituted.
RW	132-56	Report Writer	Minimum years of experience for performance of this service are 6-8 years of which a minimum of 3 years is specialty related.	Write and/or edit technical documents, including reports, user manuals, briefings and presentations, functional descriptions for Health and Clinical applications, system specifications, guidelines, special reports, and other deliverables. Consult relevant Health IT information sources, including NIST guidelines, technical documents, and project personnel, to obtain background information, and verify pertinent guidelines and regulations governing Health IT project deliverables.	Minimum educational requirement is a Bachelor's degree. Alternative work related experience, Military duty or training and/or specialized or higher education may be substituted
TS	132-56	Training Specialist	Minimum years of experience for performance of this service are 6-8 years of which a minimum of 3 years is specialty related.	Analyzes Healthcare IT customer-training needs as they relate to the developed system. Designs, develops, and implements instructional systems and software applications to support customer product training and information delivery systems. Prepares training catalogs and course materials. Conducts/delivers training via the most affective media.	Credentialed Trainer

<b>GSA Schedule Contract GS-35F-096GA            Healthcare IT Leaders, LLC            Labor Category Descriptions of Health IT Service offered            Special Item Numbers 132-56 Health IT Services</b>					
TL	132-56	Training Lead	Minimum years of experience for performance of this service are 6-8 years of which a minimum of 3 years is specialty related.	Analyzes Healthcare IT customer-training needs as they relate to the developed system. Designs, develops, and implements instructional systems and software applications to support customer product training and information delivery systems. Prepares training catalogs and course materials. Conducts/delivers training via the most affective media. Responsible for overall planning, managing and coordination of training activities. Provides daily supervision and direction to support staff and and verify pertinent training guidelines and regulations governing Health IT project deliverables.	Certified within a Specific Software module or specialty
EHRTA	132-56	EHR Test Analyst	Minimum of 0-3 years of experience in software and/or system testing	Supports testing for Healthcare IT functional test, integration test, security test and operation test. Assists in the development and execution of test cases and procedures Assists with the collection of data and technical information used in the development of test documentation. Assists in the development of test data to be used in performing required tests. Assists in the analysis of test results and documents conclusions.	Minimum educational requirement is a Bachelor's degree. Alternative work related experience, Military duty or training and/or specialized or higher education may be substituted or Certified within a Specific Software module or specialty
EHRTL	132-56	EHR Test Lead	Minimum of 3 years of experience in software and/or system testing	Supports testing for HealthCare IT functional test, integration test, security test and operation test. Participates in the development and execution of test cases and procedures Assists with the collection of data and technical information used in the development of test documentation. Participates in the development of test data to be used in performing required tests. Responsible for documentation of test results in the proper logs and/or tracking systems. Responsible for the analysis of test results and documents conclusions. Responsible for validating that testing conclusions and recommendations are supported by test results.	Minimum educational requirement is a Bachelor's degree. Alternative work related experience, Military duty or training and/or specialized or higher education may be substituted or Certified within a Specific Software module or specialty

**GSA Schedule Contract GS-35F-096GA  
 Healthcare IT Leaders, LLC  
 Labor Category Descriptions of Health IT Service offered  
 Special Item Numbers 132-56 Health IT Services**

EHRSA	132-56	EHR Security Analyst	Minimum years of experience for performance of this service are 4 years of which a minimum of 3 years is specialty related.	<p>Oversee build and implementation of Security files within Healthcare IT and EHR environments and maintain policies and procedures for access to all Epic environments. Lead the Users &amp; Security workgroup through bi-weekly meetings and communication. The workgroup is made up of representatives from application teams that support users in the organization. Establish procedures for terminating users' access when appropriate.</p> <ul style="list-style-type: none"> <li>• Work with members of the PMO and administration to establish the Outsourcer access workflow.</li> <li>• Establish a clear owner of each particular security class and user role, including menus</li> <li>• Understand and be able to iterate the foundational structures of Epic software to include profiles, roles, menus and security classes. Act as the SME for all analysts to contact on an as needed basis in regards to these structures.</li> </ul>	Minimum educational requirement is a Bachelor's degree. Alternative work related experience, Military duty or training and/or specialized or higher education may be substituted or Certified within a Specific Software module or specialty
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**GSA Schedule Contract GS-35F-096GA  
 Healthcare IT Leaders, LLC  
 Pricing of Health IT Service offered  
 Special Item Numbers 132-56 Health IT Services**

Labor Category Code	Special Item Number	Proposed Health IT Labor Category	Effective Dates: 11/30/2016 – 11/29/2021
PMC	132-56	Project Manager (Certified)	\$ 158.18
AC	132-56	Application Coordinator	\$ 135.86
HITPM	132-56	Healthcare IT Technical Project Manager	\$ 149.92
HITTIA	132-56	Healthcare IT Technical Integration Analyst	\$ 144.22
DBA	132-56	Database Analyst	\$ 121.81
RW	132-56	Report Writer	\$ 115.37
TS	132-56	Training Specialist	\$ 78.33
TL	132-56	Training Lead	\$ 104.67
EHRTA	132-56	EHR Test Analyst	\$ 98.38
EHRTL	132-56	EHR Test Lead	\$ 117.12
EHRSA	132-56	EHR Security Analyst	\$ 117.12



**AUTHORIZED FEDERAL ACQUISITION SERVICE INFORMATION TECHNOLOGY SCHEDULE  
PRICELIST**

**BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) , Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Activity):

- (1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below: MODEL NUMBER/PART NUMBER \*SPECIAL BPA DISCOUNT/PRICE
- (2) Delivery:  
DESTINATION DELIVERY SCHEDULES / DATES
- (3) The Ordering activity estimates, but does not guarantee that the volume of purchases through this agreement will b.
- (4) This BPA does not obligate any funds.
- (5) This BPA expires on or at the end of the contract period, whichever is earlier.
- (6) The following office(s) is hereby authorized to place orders under this BPA: OFFICE POINT OF CONTACT
- (7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.
- (8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:
  - (a) Name of Contractor;
  - (b) Contract Number;
  - (c) BPA Number;
  - (d) Model Number or National Stock Number (NSN);
  - (e) Purchase Order Number;
  - (f) Date of Purchase;
  - (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
  - (h) Date of Shipment.
- (9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.
- (10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**AUTHORIZED FEDERAL ACQUISITION SERVICE  
INFORMATION TECHNOLOGY SCHEDULE PRICELIST**

**CONTRACTOR TEAM ARRANGEMENTS**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors. Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer’s needs, or –
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.